



**CIVIL SERVICE COMMISSION**  
**AGENDA via**  
**TEAMS**  
**JANUARY 27, 2022**  
**10:00 A.M.**

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- I. CALL TO ORDER**
- II. ROLL CALL OF THE COMMISSION**
- III. ELECTION OF COMMISSION CHAIR AND VICE CHAIR FOR 2022**
- IV. APPROVAL OF THE MINUTES**  
December 16, 2021
- V. APPROVAL OF THE PERSONNEL ACTION REPORT**  
December 2021
- VI. APPROVAL OF CHIEF EXAMINER APPROVALS OF CALLS FOR APPLICANTS**  
January 2022
- VII. APPROVAL OF CHIEF EXAMINER CERTIFICATIONS OF ELIGIBLE REGISTERS**  
January 2022
- VIII. NEW BUSINESS**
  - A. Class Specifications
    - 1. Approve the Revised Class Specification for Assistant Buyer
    - 2. Approve the Revised Class Specification for Equipment Mechanic
    - 3. Approve the Revised Class Specification for Fleet Warranty Specialist
    - 4. Approve the New Class Specification for Encampment Cleanup Supervisor
- IX. OTHER BUSINESS**
  - A. Open Public Meetings Act & Public Disclosure Training
- X. ADJOURNMENT**

If you would like to join this meeting, contact [humanresources@everettwa.gov](mailto:humanresources@everettwa.gov)